

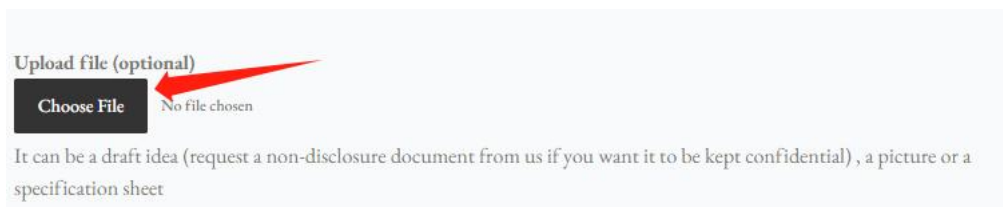
Sourcing Request Form Guide

Edition 2, updated 29th of Oct, 2023

This guide is designed to assist you in effectively completing the form and submitting your sourcing requests. We will walk you through each section of the form, providing detailed instructions and tips to ensure you provide all the necessary information. By following these guidelines, you can streamline the sourcing process and enhance the accuracy of your requests.

Step one:

Upload an Image/File



We have identified three scenarios based on our extensive experience in sourcing:

1. Ready-Made Products with Customization Potential:

Perhaps you've identified promising products available in the marketplace that require specific alterations. Whether you wish to add a distinctive logo, unique packaging, or directly purchase after conducting a thorough comparison of price and quality, we're here to facilitate the process. Share your vision and desired modifications, and our team will swiftly navigate the options, ensuring that the final product aligns perfectly

with your preferences.

2. Improved products Based on Existing Products: If you have a specific product in mind that requires improvement or customization, we highly encourage you to share the product image with us. Our team of experts can analyze the image and understand your requirements better. You can even provide additional handwritten specifications directly on the image if needed. This will enable us to grasp your ideas and preferences more accurately, ensuring that the improvements we suggest align with your vision.

3. Problem-Solving with a New Product Idea: If you have encountered a specific problem and have a brilliant idea for a product that could solve it, we are excited to hear about it! Please provide a detailed description of your idea, outlining its purpose, features, and any specific functionalities you envision. In case you have a hand-drawn concept or sketches, feel free to include those as well. We value your creativity and will carefully consider your concept to transform it into a tangible solution. Please note that all information provided will be treated with strict confidentiality, and our team is dedicated to upholding the highest standards of professionalism and privacy.

Identify the service you want

We have primarily categorized our offerings into the following categories.

Please select the radio choice that best applies to your needs:

Services Interested *

- Creating new products (3D model design/design draft)
- Comparing suppliers
- UK/China market entry license and cost evaluation consultancy
- Secure payment
- Production follow-up with your existing suppliers to maintain quality and sustainability
- Logistics-receiving, inspection, consolidation, shipping
- Import and Export Consultation
- eCommerce support such as professional product photography, websites support
- Trade show and factory visit support
- Other services


Next

In our sourcing services, we cater to a wide range of needs, including professional consulting, technical support, and other specialized services. Whether you require assistance with import/export consultancy, logistics support, market entry criteria, cost evaluation in the target market, market research, translation services, website design, digital marketing, or training for your team, we have the expertise to help you source the right providers. Our team will work closely with you to understand your requirements and facilitate the sourcing process to ensure you receive the highest quality solutions.

Step 2: Specification Sheet

In everything we do, we are true to Supplier Linkup’s initial idea, to make everything as simple and straightforward as possible! *To facilitate direct online discussions, we have included a **Contact Form** in the footer of every page. By filling out the form, you can initiate a conversation with our team.*

We source a wide range of products, and your cooperation in specifying your needs is greatly appreciated. Providing detailed information about the specific products you require will significantly reduce our learning curve and enable us to negotiate with suppliers more effectively.



Specifications (optional)

It would be helpful if you could provide specific information about the project or product you are referring to. Materials, dimensions, Pantone colors, process requirements, type of testing, packaging, and other details are crucial for us to assist you effectively. If you have any difficulties in generating this information, please feel free to contact us, and we will gladly help you clarify your requirements. If you have already uploaded a specification sheet in the first step of this form, you do not need to fill out this section again.

Required delivery time (optional)

Urgent in a month

Quantity (Optional)

50 ~ 500

Where to sell? (optional)

Trade company

Budget (optional)

£100-£500

Previous Next

To assist you effectively, it would be immensely helpful if you could provide specific information regarding the project or product you are referring to. Details such as materials, dimensions, Pantone colors, process requirements, type of testing, packaging specifications, and any other relevant information are crucial for us.

We understand that generating all this information might pose some challenges, and we are here to help. If you encounter any difficulties in clarifying your requirements, please don't hesitate to contact us. Our team will gladly assist you in gathering the necessary information to ensure a smooth sourcing process.

If you've already uploaded a specification sheet in the initial step of this form, there's no need to fill out this section again. However, we would appreciate it if you could include your desired quantity, delivery schedule, and budget expectations.

Additionally, we have included a questionnaire about 'where to sell,' which assists us in providing customized services to you.

If there are sections that you prefer not to fill in at the moment, you can leave them empty. Rest assured that we will still reach out to you promptly as long as you have provided your contact information along with your request.

Step 3 Contact Information



Country (optional)

Select country

Name *

Email *

Phone (Optional)

Consent *

Yes, I agree with the [privacy policy](#) and [terms and conditions](#).

Previous Submit

Lastly, please provide your name and email address to complete the submission. By proceeding, kindly acknowledge and accept our privacy policy and terms of conditions, as these are legally required for processing your information. Please note that you have the right to request editing or deletion of your information by submitting a Data Subject Access Request Form. Please ensure to fill out this section as it is mandatory.